

# How to Run Respiratory Pathogens and Vaccination Line List Reports for Residents of Long-Term Care Facilities: Beginning September 30, 2024

## Introduction

Facilities can review submitted respiratory pathogens and vaccination (RPV) summary data in NHSN for residents of long-term care facilities through line listings (detailed lists of each record entered into NHSN). Line listings are available to both facilities and groups. This guidance document provides step-by-step instructions for using the “**Respiratory Pathogens and Vaccination – Resident Cumulative Summary Data**” line listing report.

If you would like to view healthcare personnel (HCP) COVID-19 vaccination data from January 1, 2024 to September 29, 2024, please see the following document: [How to Run Healthcare Personnel COVID-19 Vaccination Data Reports for Long-Term Care Facilities: January 2024 – September 29, 2024 \(cdc.gov\)](#).

If you would like to view HCP COVID-19 vaccination data prior to January 1, 2024 or additional resources pertaining to data analysis, please refer to the following webpage: [Respiratory Pathogens and Vaccination Resources | NHSN | CDC](#).

## Example

The example below describes a facility that is interested in confirming the **Create Date, Date Last Modified, and Form Completed Date** for their RPV data and outlines how a facility can review COVID-19, influenza, and RSV cases, hospitalization, and vaccination data for residents beginning with the week of January 6, 2025.

## Generating Data Sets

Generating datasets is the first step in performing analysis in NHSN. This process will freeze your NHSN data at the current date and time by copying those data into defined datasets. To view data entered or modified since the datasets were last generated, you must regenerate datasets to reflect those updates. Datasets are user-specific; therefore, each user in NHSN who wishes to analyze data must generate datasets.

To generate datasets in NHSN:

1. Navigate to **Analysis** and **Generate Data Sets**.
2. Next, on the “Reporting Data Sets” tab, click **Generate Reporting Data Sets**. A pop-up alert will appear, asking “The current data sets will be updated. Are you sure you want to continue?”
3. Click **Ok**.

**NHSN Home**

- Alerts
- Dashboard
- Reporting Plan
- Resident
- Event
- Summary Data
- Respiratory Pathogens and Vaccination
- RPV Summary
- Import/Export
- Surveys
- Analysis**
- Cheat Sheets
- Logout

**Generate Data Sets (Long Term Care Facility)**

**Reporting Data Sets**

Datasets will be generated to include all data from enrollment forward

**Generate Reporting Data Sets**

Last Generated: (UTC)  
January 28, 2025 9:17 PM  
to include all data

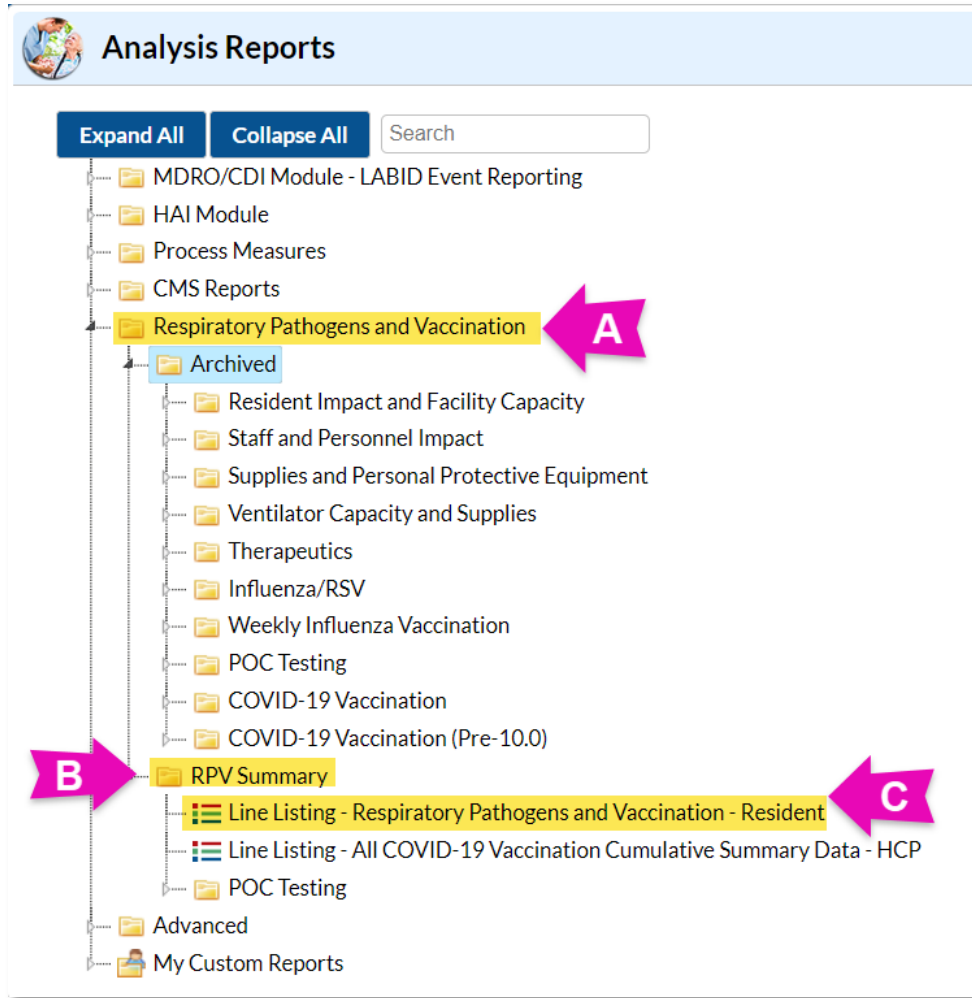
**Generate Data Sets**

Reports

## Creating the Line Listing

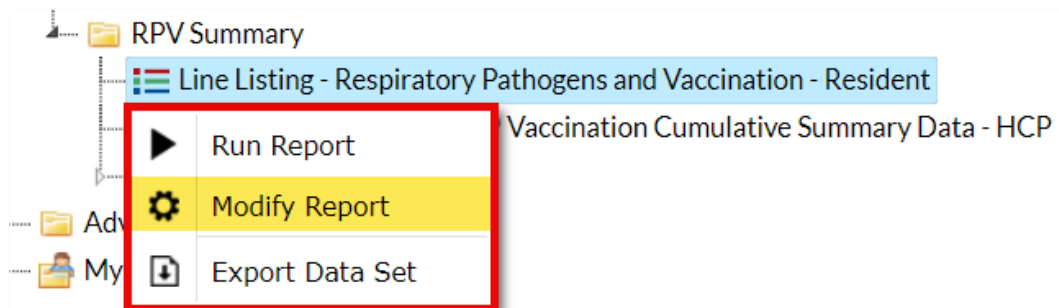
Once you have generated your datasets, you can produce a line listing report. First, navigate to “Analysis” > “Reports.”

- On the “Analysis Reports” screen, click on the “Respiratory Pathogens and Vaccination” folder (see screenshot below).
  - Note: The archived folder (listed immediately under the Respiratory Pathogens and Vaccination line) is where reports preset for COVID-19 vaccination and pathways data for reporting weeks prior to 9/30/2024.
- Select the “RPV Summary” subfolder. Since this guide discusses resident data and not healthcare personnel data, the “Respiratory Pathogens and Vaccination” folder is selected in the example below, regardless of the time period included in the output.
- Click on the report that you would like to run. For this example, “Line Listing – Respiratory Pathogens and Vaccination – Resident” has been selected.



## Modifying the Report

Using the “Modify Report” option allows you to customize your report. You can add a title to the output, select a time period, and add filters. You may also select additional variables, remove variables from the default list, choose how to sort variables, and select display options. Facilities can also select **Run Report** to run the line list report without modifying any variables. Below are modifications for this example.



## Time Period

To filter the data by time period, choose the “Time Period” tab at the top of the page. If you do not select a time period, your report will include all data from your previously generated dataset. For this example, since we are interested in RPV data beginning with the week of January 6, 2025, we will adjust the time period as shown below.

Modify "Line Listing - Respiratory Pathogens and Vaccination - Resident"

☒ Show descriptive variable names ([Print List](#)) Analysis Data Set: LTC\_COVID19\_PathVacc\_Res Type: Line Listing Last Generated (UTC): January 28, 2025 9:17 PM

Time/Format **Time Period** Filters Display Variables Sort Variables Display Options

Time Period:

Date Variable Beginning Ending

Week of data collection, start date 01/06/2025 Clear Time Period

☐ Enter Date variable/Time period at the time you click the Run button

## Filters

The “Filters” tab allows you to filter the data displayed in the report. For example, you may choose to view only a subset of the data, such as the vaccination data.

## Display and Sort Variables

The “Display Variables” and “Sort Variables” tabs allow you to display and sort specific variables in a line listing report. Both tabs allow you to move variables from the available list in the left column to the selected list in the right column by using the directional arrows in the center.

Select “Show descriptive variable names” under the report title in the upper left corner to create a more detailed view.

You can also re-order the selected variables using the “Up” and “Down” buttons found to the right of the selected variables list. For this example, the required variables for the report—**Create Date**, **Last Modified**, and the **Date all required fields first completed**—are already in the Selected Variables column. The variables were moved up from their initial position so that they were grouped together for ease of viewing the report.

Modify "Line Listing - Respiratory Pathogens and Vaccination - Resident"

☒ Show descriptive variable names ([Print List](#)) Analysis Data Set: LTC\_COVID19\_PathVacc\_Res Type: Line Listing Last Generated (UTC): January 28, 2025 9:17 PM

Title/Format Time Period Filters **Display Variables** Sort Variables Display Options

Display Variables:

Available Variables:

- Complete?
- Facility Name
- Facility Org ID of user who imported this data, if imported?
- Modified in NHSN Version
- Modify User ID
- personLevel
- Type of Facility
- Type of Vaccination
- User ID for Data Entry
- Were 1-2a saved on PL side (Y/N)
- Were 2b-4ci saved on PL side (Y/N)

Selected Variables:

- Respiratory Pathogen Season
- CMS Certification Number
- Facility Org ID
- Week of data collection, start date
- Week of data collection, end date
- Create Date
- Last Modified
- Date all required fields first completed
- Number of residents staying in this facility for at least
- Number of residents who are up to date with COVID-19
- Number of residents who have received this season's RSV vaccine
- Number of residents who have received RSV vaccine COVID-19: Residents with a Positive Test
- Number of residents in Question #3a who received the Influenza: Residents with a Positive Test

Up Down Undo

**Tip:** Not sure of the meaning of the variables in the list? Use this variable reference list: <https://www.cdc.gov/nhsn/xls/covid-19-rpv-public-data-dictionary.xlsx>





**D**

Number of residents staying in this facility for at least 1 day during the week of data collection	Number of residents who are up to date with COVID-19 vaccines	Number of residents who have received this season's annual influenza vaccine (YYYY-YYYY)	Number of residents who have received RSV vaccine
110	110	25	20
100	90	15	10
32	4	11	2

**E**

COVID-19: Residents with a Positive Test	Number of residents in Question #3a who received the up to date COVID-19 vaccine 14 days or more before the positive test	Influenza: Residents with a Positive Test	Number of residents in Question #3b who received this season's annual influenza vaccine (YYYY-YYYY) 14 days or more before the positive test	RSV: Residents with a Positive Test	Number of residents in Question #3c who received RSV vaccine 14 days or more before the positive test
10	0	2	0	1	0
10	0	2	0	1	0
0	0	1	0	0	0

**F**

COVID-19: Residents hospitalized this week and had a positive test in the last 10 days.	4ai. Number of residents in Question #4a who received the up to date COVID-19 vaccine 14 days or more before the positive test	Influenza: Residents hospitalized this week and had a positive test in the last 10 days	Number of residents in Question #4b who received this season's annual vaccine (YYYY-YYYY) 14 days or more before the positive test	RSV: Residents hospitalized this week and had a positive test in the last 10 days.	4ci. Number of residents in Question #4c who received RSV vaccine 14 days or more before the positive test
3	2	0	0	2	2
5	3	0	0	2	2
0	0	1	0	0	0

This report contains data about COVID-19, influenza, and RSV vaccination, case, and hospitalization rates:

- **Section D** display COVID-19, influenza, and RSV **vaccination** data for residents at a long-term care facility.
- **Section E** display COVID-19, influenza, and RSV **case** data for residents at a long-term care facility.
- **Section F** display COVID-19, influenza, and RSV **hospitalization** data for residents at a long-term care facility.

Based on the data generated for the reporting week **1/6/2025 – 1/12/2025**, we can conclude the following:

- 110 Residents stayed at this facility for at least 1 day during the week of data collection.
- 110 Residents are up to date (UTD) with COVID-19 vaccines.
- 25 Residents received the influenza vaccine for the 2024-2025 influenza season.
- 20 Residents received the RSV vaccine.
- 10 Residents had a positive COVID-19 test.
- 0 Residents with a positive COVID-19 test received the UTD COVID-19 vaccine 14 or more days prior to the positive test.
- 2 Residents had a positive influenza test.
- 0 Residents with a positive influenza test received the 2024-2025 influenza vaccine 14 or more days prior to the positive test.
- 1 Resident had a positive RSV test.
- 0 Residents with a positive RSV test received the RSV vaccine 14 or more days prior to the positive test.
- 3 Residents hospitalized this week received a positive COVID-19 test in the last ten days.
- 2 of the Residents hospitalized for COVID-19 received the UTD COVID-19 vaccine 14 or more days prior to the positive test.
- 0 Residents hospitalized this week received a positive influenza test in the last ten days.
- 2 Residents hospitalized this week received a positive RSV test in the last ten days.
- 2 of the Residents hospitalized for RSV received the RSV vaccine 14 or more days prior to the positive test.
- The required fields of the Weekly RPV Module were first completed on January 6, 2025.

**Note:** The data in this example output are fictitious and intended for illustrative purposes only.

